



# Detailed 3 Year Budget | Sample Presentation A

The Lily Auchincloss Foundation grant application requests a detailed organizational budget comparison for **three fiscal years (last year, current year, and next year)**. We request that you be **as detailed as possible** in your organization's line items.

The Foundation welcomes you to submit this information in the format of your choosing. **No specific format is required.** The two sample budgets provided here are examples of the many acceptable presentations that meet the requirements above. **The line items used here are examples meant to further illustrate what is meant by "as detailed as possible."**

| EXPENSES              |                     |                     |                        |                     |                     |                     |
|-----------------------|---------------------|---------------------|------------------------|---------------------|---------------------|---------------------|
| Expense Line Item     | Last Year (FY XXXX) |                     | Current Year (FY XXXX) |                     | Next Year (FY XXXX) |                     |
|                       | \$ Amount           | Actual or Projected | \$ Amount              | Actual or Projected | \$ Amount           | Actual or Projected |
| After-school Program  |                     |                     |                        |                     |                     |                     |
| Consultants           |                     |                     |                        |                     |                     |                     |
| Fund-Raising Related  |                     |                     |                        |                     |                     |                     |
| Insurance             |                     |                     |                        |                     |                     |                     |
| Occupancy             |                     |                     |                        |                     |                     |                     |
| Office Expenses       |                     |                     |                        |                     |                     |                     |
| Operations            |                     |                     |                        |                     |                     |                     |
| Professional Fees     |                     |                     |                        |                     |                     |                     |
| Summer Program        |                     |                     |                        |                     |                     |                     |
| Salaries and Benefits |                     |                     |                        |                     |                     |                     |
| Travel Expenses       |                     |                     |                        |                     |                     |                     |
|                       |                     |                     |                        |                     |                     |                     |
| Total Expenses        | \$                  |                     | \$                     |                     | \$                  |                     |

| REVENUE            |                     |                     |                        |                     |                     |                     |
|--------------------|---------------------|---------------------|------------------------|---------------------|---------------------|---------------------|
| Revenue Line Item  | Last Year (FY XXXX) |                     | Current Year (FY XXXX) |                     | Next Year (FY XXXX) |                     |
|                    | \$ Amount           | Actual or Projected | \$ Amount              | Actual or Projected | \$ Amount           | Actual or Projected |
| Board of Directors |                     |                     |                        |                     |                     |                     |
| Corporations       |                     |                     |                        |                     |                     |                     |
| Events             |                     |                     |                        |                     |                     |                     |
| Foundations        |                     |                     |                        |                     |                     |                     |
| Government         |                     |                     |                        |                     |                     |                     |
| Individuals        |                     |                     |                        |                     |                     |                     |
| Investment Income  |                     |                     |                        |                     |                     |                     |
| Membership Fees    |                     |                     |                        |                     |                     |                     |
| Other              |                     |                     |                        |                     |                     |                     |
| Program Revenue    |                     |                     |                        |                     |                     |                     |
|                    |                     |                     |                        |                     |                     |                     |
| Total Revenue      | \$                  |                     | \$                     |                     | \$                  |                     |



## Detailed 3 Year Budget | Sample Presentation B

| <b>Income</b>                | <b>FY XXXX (last year)<br/>actual or projected</b> | <b>FY XXXX (current year)<br/>actual or projected</b> | <b>FY XXXX (next year)<br/>actual or projected</b> |
|------------------------------|--|---|--|
| Contributions                |  |   |  |
| Federal and State Government |  |   |  |
| Grants                       |  |   |  |
| Foundation Grants            |  |   |  |
| Memberships                  |  |   |  |
| Program Revenue              |  |   |  |
| Special Event Revenue        |  |   |  |
| Investment Income            |  |   |  |
| Miscellaneous Income         |  |   |  |

*Please Note: The above categories are examples for demonstration purposes. Please provide as much detail as possible in your organization's line items.*

### **Total Income**

| <b>Expenses</b>                   | <b>FY XXXX (last year)<br/>actual or projected</b> | <b>FY XXXX (current year)<br/>actual or projected</b> | <b>FY XXXX (next year)<br/>actual or projected</b> |
|-----------------------------------|--|---|--|
| Conferences and Meetings          |  |   |  |
| Depreciation                      |  |   |  |
| Insurance                         |  |   |  |
| Information Technology            |  |   |  |
| Occupancy Costs                   |  |   |  |
| Office Expenses                   |  |   |  |
| Printing                          |  |   |  |
| Postage                           |  |   |  |
| Professional Development          |  |   |  |
| Professional Fees                 |  |   |  |
| Salaries and Benefits             |  |   |  |
| Subcontractors and<br>Consultants |  |   |  |
| Supplies and Services             |  |   |  |
| Telephone                         |  |   |  |
| Travel Expenses                   |  |   |  |
| Trip Fees                         |  |   |  |

*Please Note: The above categories are examples for demonstration purposes. Please provide as much detail as possible in your organization's line items.*

### **Total Expenses**